

Shipping Radioactive Materials to Binghamton University

1. Prior to the shipment of radioactive material to Binghamton University, the shipper must provide Binghamton University’s Radiation Safety Officer (RSO) with all shipping paperwork. This must include the following:
 - a. **Reactor irradiation process**
 - b. **Reactor’s shipping procedures**
 - c. **Approximate activity prior to shipment**
 - d. **FedEx carrier information and permits**
 - e. **Package tracking information**

All shipping paperwork must be scanned and emailed to the RSO no later than three days prior to shipment. If the paperwork is not received the shipment will be rejected by the RSO.

Patrick Reardon, RSO
Binghamton University
preardon@binghamton.edu

2. All radioactive material packages shipped to Binghamton University are to be shipped using FedEx as the carrier. This is the only approved carrier at this time.
3. All packages delivered to Binghamton University must be addressed and delivered to the Radiation Safety Officer. The address is as follows:

Main Campus:	SOPPS Campus:
Patrick Reardon, RSO Radioactive Materials Storage Building, Building 133 Binghamton University 4400 Vestal Parkway East Binghamton, NY 13902	Patrick Reardon, RSO School of Pharmacy and Pharmaceutical Sciences, Room G-12 Binghamton University 96 Corliss Ave Johnson City, NY 13760

4. FedEx must contact the RSO when they arrive on campus. The RSO can be contacted by calling the following number:

Patrick Reardon, RSO
Cell: (607) 372-4159
Office: (607) 777-3589